

Teacher Preparation & Certification Program

TPCP Absence Report

Name:

Date of Training Missed:

Title/Topic of Training Missed:

Explanation for Absence:

*Make-up proposal – It is the responsibility of the TPCP **participant** to locate a similar training or other appropriate activity. You must receive approval from the TPCP Coordinator before attending or completing any make-up activities. Possible make-up activities include Region 7 workshops, training from other service centers, the U.S. Department of Education online videos, conferences, video or book studies, literature review, internet research, etc.*

Brief description of make-up activity proposed:

Proposed completion date:

Approved: _____ Date: _____

Denied: _____ Date: _____